



**LAW AND TECHNOLOGY SERIES:
ELECTRONIC COURTROOM PRESENTATION**

**ADMINISTRATIVE OFFICE OF THE U.S. COURTS
DEFENDER SERVICES OFFICE TRAINING DIVISION**

**HILTON HOTEL LONG BEACH
701 WEST OCEAN BOULEVARD
LONG BEACH, CA
August 2-4, 2018**

DRAFT AGENDA (rev. 6/6/2018)

Thursday, August 2, 2018

7:30 – 8:30 a.m. Registration - Continental Breakfast

8:30 – 8:45 a.m. Welcoming Remarks

Hilary Potashner, Federal Public Defender, Office of the Federal Public Defender for the Central District of California, Los Angeles, CA

Juval O. Scott, Attorney Advisor, Defender Services Office, Training Division, Washington, DC

8:45 – 9:45 a.m. PLENARY SESSION: The Power of Electronic Courtroom Technology

Sumter Camp, Senior Litigator, Assistant Federal Public Defender, Office of the Federal Public Defender, Nashville, TN

Most of us have seen computer-based presentation systems in the courtroom that were used to display evidence such as documents, photographs, graphics, transcripts or video. This session will demonstrate the compelling power of trial presentation software in defending a federal criminal trial. The session will also present an overview of the techniques that the participants will learn during the course of the workshop.

9:45 – 10:00 a.m. Break

10:00 –11:00 a.m. WORKSHOP SESSION: Computer Software Download and Case Material Preparation

Kalei Achiu, National Litigation Support Paralegal, Defender Services Office, Oakland, CA

Sean Broderick, National Litigation Support Administrator, Defender Services Office, Oakland, CA

Sumter Camp, Senior Litigator, Middle District of Tennessee, Nashville, TN

Angela Colgan, Assistant Computer Systems Administrator, Southern District of California, San Diego, CA

Emma Hernandez, Paralegal, Central District of California, Los Angeles, CA

Hang Lai, Paralegal, Middle District of Pennsylvania, Harrisburg, PA

Michael Lieberman, Assistant Federal Public Defender, Western District of Oklahoma, Oklahoma City, OK

Sammy Lopez, Computer Litigation Support, Southern District of California, San Diego, CA

Alex Roberts, National Litigation Support Paralegal, Defender Services Office, Oakland, CA

Kelly Scribner, Assistant National Litigation Support Administrator, Defender Services Office, Oakland, CA

Richard Sparaco, Esq., Law Offices of Richard Sparaco, Cherry Hill, NJ

Jesse Wallis, Chief of Information Technology, Central District of California, Los Angeles, CA

Joe Wanzala, Paralegal, Northern District of California, Oakland, CA

Participants will break into small groups and be provided guidance to ensure that TrialDirector and PowerPoint are properly loaded onto a laptop, and brainstorm the mock case materials for use throughout the remainder of the program.

11:00 a.m. –

12:45 p.m. WORKSHOP SESSION: Hands-on TrialDirector Training for the Courtroom

Participants will use their computers to do hands-on structured exercises using TrialDirector. These exercises will involve presentation of imaged documents, isolation of visual evidence (such as using the call-out function, zoom in on a portion of a document and mark-up or highlight portions of a document), side-by-side comparison of two documents, and playing video. Participants will create a new case and add new documents to the case, create workbooks and save screenshots for use later in the case.

12:45 – 2:00 p.m. Lunch - On Your Own

2:00 – 3:45 p.m. WORKSHOP SESSION: Hands-on TrialDirector Training for the Courtroom (continued)

3:45 – 4:00 p.m. Break

4:00 – 5:00 p.m. PLENARY SESSION: Strategic Considerations for Attorneys Using Trial Technology
Penny Marshall, Esq., *Wilmington, DE*

You have seen how useful courtroom presentation technology can be in a case, and you want to use it. But what issues do you need to think about when integrating technology into your practice? This session is divided into two parts. The first section will demonstrate ways that attorneys have utilized TrialDirector, and other litigation support tools to assist them in witness examinations and other courtroom activities. The second part will discuss strategic decisions for attorneys when thinking about third-party assistance, methods for CJA panel attorneys to obtain assistance from the court, and other considerations when deciding to use technology on your own or with outside assistance.

5:00 p.m. Adjourn for the Day

Friday, August 3, 2018

7:30 – 8:30 a.m. Registration-Continental Breakfast

8:30 – 10:30 a.m. WORKSHOP SESSION: Cross and Direct Examination

Participants will conduct cross and direct examinations of witnesses from the Tucker Jones case. During the session, each participant will have the opportunity to play two roles. The first role is that of an attorney conducting a witness examination with the assistance of a computer operator. The attorney will direct the computer operator on how to manipulate the case materials in TrialDirector to accompany the witness examination. The second role is that of the computer operator of the TrialDirector program. The computer operator will operate the TrialDirector program during another participant's exam. After getting feedback from the group, attendees will redo a portion of the examination (time permitting).

10:30 – 10:45 a.m. Break

10:45 – 11:45 a.m. PLENARY SESSION: Visual Persuasion: Swaying Juries and Judges Employing PowerPoint

Sean Broderick, *National Litigation Support Administrator, Defender Services Office, Training Division, Oakland, CA*

This session will cover the effective use of PowerPoint as a persuasive tool in the courtroom. Participants will see creative uses of PowerPoint for hearings, direct examination, opening statements and closing arguments. A discussion of why attorneys should use PowerPoint and other audio/video tools, what they should avoid, and how to prepare their presentations to make them more effective will be demonstrated through relevant case examples.

11:45 a.m.

– 12:45 p.m. WORKSHOP SESSION: Creating PowerPoint Slide Shows for the Courtroom

Participants will create a PowerPoint slide show, practicing how to design slides, using text, graphics, clipart and animation that will be part of a slide show for a mock courtroom presentation.

12:45 – 2:00 p.m. Lunch - On Your Own

2:00 – 3:15 p.m. WORKSHOP SESSION: Creating PowerPoint Slide Shows for the Courtroom (continued)

3:15 – 3:30 p.m. Break

3:30 – 5:00 p.m. WORKSHOP SESSION: Creating PowerPoint Slide Shows for the Courtroom (continued)

5:00 p.m. Adjourn for Day

Saturday, August 4, 2018

7:30 – 8:30 a.m. Registration-Continental Breakfast

8:30 – 11:00 a.m. WORKSHOP SESSION: Opening Statement and Closing Argument

Participants will finish and present to the rest of the group their opening statement or closing argument for the Tucker Jones mock case, which includes a PowerPoint slide show.

11:00 – 11:15 a.m. Break

11:15 a.m.

– 12:15 p.m. PLENARY SESSION: Demonstrations of the Use of Courtroom Technology from Each Small Group

A participant from each small group will demonstrate a segment of her/his cross or direct examination, opening statement or closing argument using presentation software as a tool to persuade.

12:15 p.m.

Closing Remarks/Adjournment

Juval O. Scott, Attorney Advisor, Training Division, Defender Services Office, Washington, DC