

[Must be on letterhead]

[Date]

Re: Attorney-client telephone calls

Dear [],

I am a member of the Kansas CJA panel. I am providing you with a list of telephone numbers that are associated with my law office and used to have privileged, confidential communications with clients housed at your facility. Please make sure these phone numbers are privatized so that they are not recorded, consistent with the Memorandum and Order of August 10, 2016 by the Honorable Julie A. Robinson.

[List all numbers]

Please provide written confirmation that these numbers have been privatized so that these calls will not be recorded.

Thank you,

Attorney **[must be signed by attorney]**

Bar Number